

Justice Studies 141/142 – Spring 2023
Record Clearance Project – Practical Legal Skills
Course Schedule

This schedule is **subject to change**. Please plan to **attend JS 140** for the sessions where the topic is in **bold**.

Week #	Date	140 Topic	142 Topic	Homework assignments – to be completed <u>before</u> class
		<p>JS 140: Tu/Th 1:30 – 2:45 p.m. Sweeney Hall 311</p> <p>JS 141/142: Tu/Th 3:00 – 4:15 MH 526</p>	Note: “ Do not meet in class ” means that we will not be meeting as a class that day due to client interviews or other events	When students are asked to meet outside regular class time, it is noted with an * in the "week #" column
1	1.26	<p>Introductions</p> <p>Guest speakers: former RCP clients</p> <p>Why expungement matters</p>	<p>Intros</p> <p>Description of course</p> <p>Legal updates</p> <p>Case assignments</p> <p>Using Canvas</p>	<p>Do RAP analysis of Cycle A client</p> <p>Begin prep of Cycle A shells</p>
1*	1.27	Court hearing @ 10 AM		<p>ONLINE LINK: Courtroom 62: Open MS Teams Hearing</p> <p><u>Conference Call</u>: 669-245-6247</p> <p><u>Access Code</u>: 306 778 446#</p>
2	1.31	<p>Description of course</p> <p>Legal eligibility for expungement</p>	<p>Case-handling protocols</p> <p>Case folder organization</p> <p>Refresher: shells, petitions</p> <p>Interview practice</p>	Send brief bio and photo to Erika Larios for Advanced Students page (see https://www.sjsu.edu/rcp/about-us/advanced-students.php for examples), unless you prefer not (tho pls let us know if that’s the case)
2	2.2	Legal eligibility for expungement	<p>Refresher: ethics, interviewing</p> <p>Interview practice</p>	<p>Send timesheet to Erika Larios</p> <p>2.5: Email Cycle A shells in Word to Peggy</p>
3	2.7	Reading criminal histories (“RAP sheets”)	Cycle A interview 1	

3	2.9	Reading criminal histories (cont'd) – using the conviction organizer	Work session Prep workshop 1	Get Speed Screening client info Send timesheet to Erika Larios
3	2.9 / 2.10	WORKSHOP 1 -- Legal eligibility and reading RAP sheets		
4	2.14	RAP Sheet Review	Cycle A interview 2 Don't meet as class	Finalize Speed Screening prep with staff person
4	2.16	Community education	Work session Prep workshop 2	
4*	2.16 / 2.17	WORKSHOP 2 – Community education & critique		Send timesheet to Erika Larios
5	2.21	Legal ethics and professionalism	Work session	2.19: Email paragraph 5s, timeline for Cycle A in Word to Peggy
5	2.23	Legal research	SPEED SCREENING 141/142 students only	Send timesheet to Erika Larios
*	Fri. 2.24 10 AM	Court Hearing @ 10 AM		ONLINE LINK: Courtroom 62: Open MS Teams Hearing Conference Call: 669-245-6247 <u>Access Code:</u> 306 778 446#
6	2.28	Review & prep for Quiz 1	Preparing Speed Screening info for client accessibility	
6	*	Quiz 1		
6	3.2	Speed Screening training: forms and procedures	Work session Prep workshop	2.26: Email Draft Declaration in Word (attach to one shell) Send timesheet to Erika Larios
6	3.2 / 3.3	WORKSHOP 3A – Speed Screening forms		

7	3.7	Speed Screening training: interviewing and ethics	How to prep TOA, 181s for court Handling police reports	
7	3.9	Speed Screening: mock interviews	Work session Prep workshop	Get Speed Screening client info Send timesheet to Erika Larios
7	3.9 / 3.10	WORKSHOP 3B – Speed Screening interviews		
8	3.14	Review Quiz 1	Editing demo	3.12: Email Final Declaration in Word (attach to one shell)
8	3.16	Guest speakers: ACES - Trauma-informed Interviewing	Editing demo Work session	Send timesheet to Erika Larios
9	3.21	Speed Screening 1 *Do not meet as a class	SPEED SCREENING – w/ 140s, law students	
9	3.23	Guest speakers: RCP Mentoring + clients	Debrief Cycle A & Speed Screening	Send timesheet to Erika Larios Cycle A client signs
*	Fri. 3.24 10 AM	Court Hearing @ 10 AM (tentative)		ONLINE LINK: Courtroom 62: Open MS Teams Hearing Conference Call: 669-245-6247 Access Code: 306 778 446#
*	3.27 & 3.31	Spring Break		
10	4.4	Interview discussion and demonstration	Cycle B interview 1	4.2 Get Cycle B clients; prep shells
10	4.6	Interviewing (cont'd)	Work session Prep workshop	Send timesheet to Erika Larios

10	4.6 / 4.7	WORKSHOP 4 – Legal interviewing		
11	4.11	Interviewing practice: Critiqued individual role-play interviews	Cycle B interview 2	4.9: turn in Cycle B shells in Word 4.11: Get Speed Screening assignments During the next week: Do RAP analyses Submit to supervising attorney Prepare client checklists Submit to supervising attorney Prepare for interviews
11	4.13	Choosing the right sample petition	Work session Prep workshop	Send timesheet to Erika Larios
11	4.13 / 4.14	WORKSHOP 5 – choosing the right sample petition Using “track changes”		4.16: turn in Para 5’s, timeline
12	4.18	Writing legal declarations	Debrief Cycle B interviews	
12	4.20	From interview to declaration – turning mock clients’ testimony to declaration form (need a few 141/142s)	Work session Prep workshop	Send timesheet to Erika Larios
*	4.20	Quiz 2	Work session	
13	4.25	Review Quiz 2 Prep for Speed Screening	Work session	4.23: Turn in draft Cycle B declaration
13	4.27	Speed Screening *Do not meet as a class	SPEED SCREENING – w/ 140s, law students	Send timesheet to Erika Larios

*	Fri. 4.28 10 AM	Court Hearing @ 10 AM (tentative)		ONLINE LINK: Courtroom 62: Open MS Teams Hearing Conference Call: 669-245-6247 Access Code: 306 778 446#
14	5.2	Interviewing, editing exercises and advocacy	Work session	
14	5.4	Mock interview – session 1	Work session Prep workshop	4.30: Turn in Final Declaration Send timesheet to Erika Larios
14	5.4 / 5.5	WORKSHOP 6 – legal writing		
15	5.9	Mock interview – session 2	Work session	Send timesheet to Erika Larios
15	5.11	Legal interpreting (last day of class)	Debrief Cycle B, Speed Screening, Internship (last class)	5.13: Cycle B signs
*	5.17 12:15 -2:30	(in lieu of final exam) Debrief JS 140		Send FINAL timesheet to Erika Larios – include <i>all</i> hours (don't stop at 120)