



The NVivo Workspace

The NVivo workspace provides easy access to all your project material.

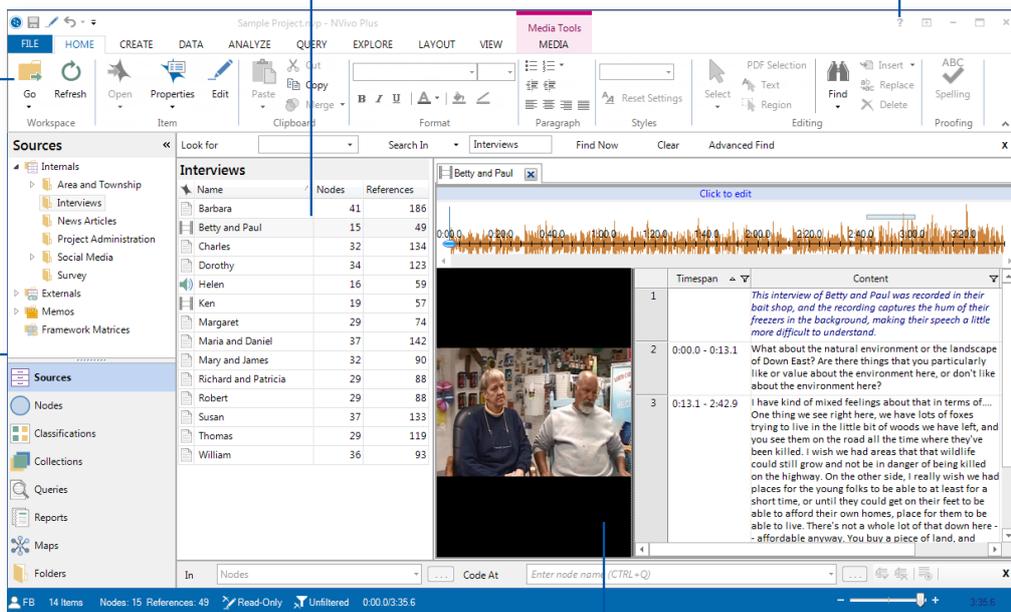
See the contents of a folder in **List View**.

When you open items in a folder, they display in Detail View

Access Help

The **ribbon** helps you to locate all NVivo commands

Navigation View lets you organize your material into folders



Check the **Status bar** to see what is happening in your project

Work with your sources, nodes or other project items in **Detail View**.
Undock to work with your content in a separate window



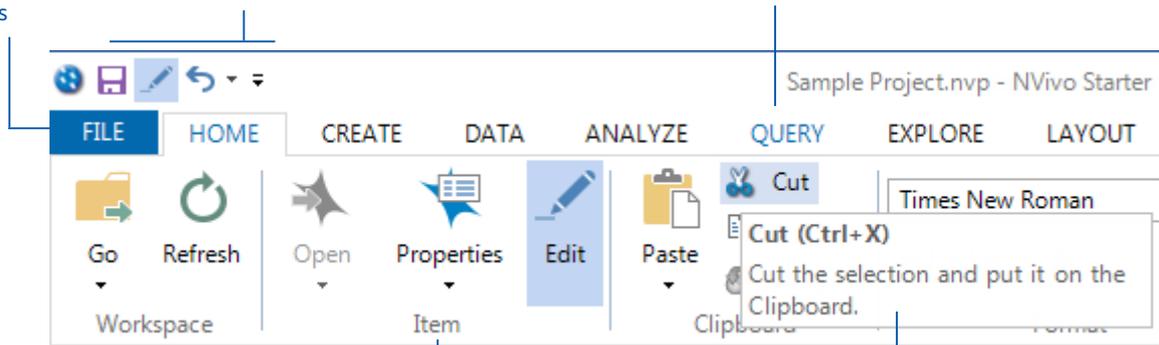
Working with the ribbon

Commands are organized into logical groups on the ribbon, collected together under tabs. Each tab relates to a type of activity, such as creating new project items or analyzing your source materials.

The File tab for managing projects, printing and setting application options

Quick Access Toolbar - customize the commands to suit the way you work

Tabs for accessing commands related to an activity

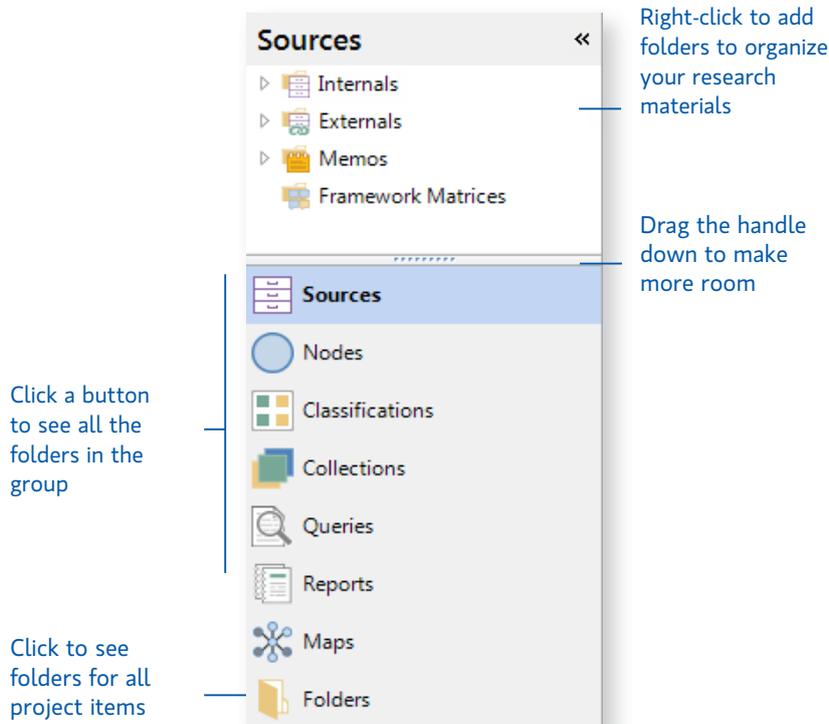


Commands are organized in groups

Hover over a command to see a description

Navigation View

Navigation View helps you to organize and easily access all of the items in NVivo:



Click a button to see all the folders in the group

Click to see folders for all project items

Right-click to add folders to organize your research materials

Drag the handle down to make more room