Coding your source materials

You code your source materials to gather material about a topic and store it in nodes and cases.

Code at new or existing nodes

1. Open a source in Detail View.

2. Select the content that you want to code. The content you can select depends on the type of source you are working with.

    There are a few different ways to code. Try:

- Dragging the selected content to an existing node or case in List View.

- Accessing the right-click menu to choose a coding option.

- Clicking options on the ribbon—on the **Analyze** tab, in the **Coding** group, choose a coding option.

- Using keyboard shortcuts—refer to the NVivo Help for more information about shortcuts.

- Using the Quick Coding bar (at the bottom of Detail View) to code content at existing nodes. You can create nodes, cases and relationships here too.
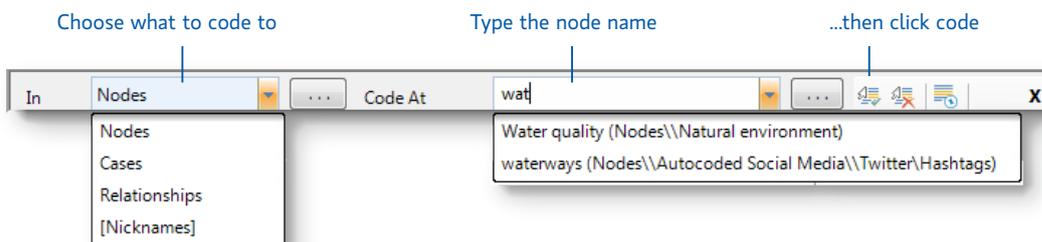
Make a node from a selected word

Sometimes you want to stay as close as possible to your participants' own words. Use text taken directly from the source content to create and code at new nodes.

Select the text content you want to code then on the **Analyze** tab, in the **Coding** group, click **Code In Vivo**. The selected word or phrase is used to name the node and is (at the same time) coded at the node.

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