

**STUDENT UNION, INC. BOARD OF DIRECTORS  
PERSONNEL COMMITTEE**

**Meeting Agenda  
November 19, 2024  
10:00 AM - 11:00 AM**

**In-person: Student Union Building, Conference Room 6**

**Zoom Link (Optional):**

**Join: <https://sjsu.zoom.us/j/84638661858?pwd=uel8TEbeGapddH9x1cxbLjidOnciWh.1>**

**Meeting ID: 846 3866 1858**

**Password: 534965**

**Telephone: +1 669 444 9171 or +1 669 900 6833 or +1 346 248 7799 or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 646 876 9923 or +1 646 931 3860 or +1 689 278 1000 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000**

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- I. CALL TO ORDER**
  - II. ROLL CALL**
  - III. APPROVAL OF NOVEMBER 19, 2024 AGENDA**
  - IV. APPROVAL OF OCTOBER 10, 2024 MEETING MINUTES**
  - V. DISCUSSION AND ACTION ITEMS**
    - A. Approve the 2025 Student Union Holiday Calendar**
    - B. Approve the 2025 Student Union Payroll Calendar**
    - C. Approve a Change in the Sick Time Accrual Policy for Full-Time Employees from Front-Loading 96 Hours/Year to an Accrual of Eight (8) Hours/Month, Effective January 2026**
      - The current policy provides 96 hours of sick time front-loaded annually. The proposed adjustment would transition to an accrual-based model, providing eight (8) hours per month. Accumulated sick time will have no cap, and there will be no payout option for unused sick time.
  - VI. DISCUSSION ITEMS**
    - A. 2025 Recruitment Timeline for New Student Board Members**
  - VII. CLOSED SESSION**
    - A. Personnel Matters**
  - VIII. REPORT OUT OF CLOSED SESSION**
  - IX. MEETING ADJOURNMENT**