

STUDENT UNION, INC. BOARD OF DIRECTORS

PERSONNEL COMMITTEE

Meeting Minutes

April 10, 2024

10:30 AM - 11:30 AM

In-person: Student Union Building, Conference Room 6

Voting Members Present: Emran Azimi, Kathryn Blackmer Reyes, Aniya Dogra, Mari Fuentes-Martin Ed.D., Siya Johal
Non-Voting Member Present: Vicki Allen, Timothy J. Banks, Ryan Fetzer

I. CALL TO ORDER

Director Johal called the meeting to order at 10:33 a.m.

II. ROLL CALL

Director Johal asked Kelly Andriese to take roll. Kelly Andriese completed a verbal roll call.

III. APPROVAL OF APRIL 10, 2024 AGENDA

Director Johal asked for any changes to the agenda.

A request was made to change the title of item VI.C. from SU to SRAC; Approve SRAC Student Assistant and Employee Certification Plan & Compensation. The certifications are specific to SRAC student assistants and employees.

Director Johal asked for a motion to approve the agenda.

Director Azimi motioned to approve the agenda with the change; Director Fuentes-Martin seconded the motion.

Vote on the Motion: 5-0-0 Motion Passed

IV. APPROVAL OF MARCH 13, 2024 REGULAR MEETING MINUTES

Director Johal asked for any changes to the minutes.

Director Johal asked for a motion to approve the minutes.

Director Fuentes-Martin motioned to approve the minutes; Director Azimi seconded the motion.

Vote on the Motion: 5-0-0 Motion Passed

V. APPROVAL OF MARCH 20 AND MARCH 25 SPECIAL MEETING MINUTES

Director Johal asked for any changes to the minutes.

Director Johal asked for a motion to approve the minutes.

Director Dogra motioned to approve the minutes; Director Azimi seconded the motion.

Vote on the Motion: 5-0-0 Motion Passed

VI. DISCUSSION/ACTION ITEMS

A. Approve Student Board of Director Candidate Recommendations

A select number of applicants who applied for the Board of Directors open positions were interviewed by the Committee during the last meeting. The Committee recommended moving forward with; Sarab Multani for the vacant board position, and Leo Lebedenko and Eric Rodriguez for the board traineeship positions.

Director Johal asked for a motion.

Director Dogra motioned to approve the student Board of Director and Board Traineeship candidate recommendations; Director Azimi seconded the motion.

Vote on the Motion: 5-0-0 Motion Passed

B. Approve Education Support Expense Policy Revisions to Include Exam Fees that Assist with Progress towards a Degree at SJSU

A request was made by a board member to add College Level Examination Program (CLEP) fees to the policy as a qualifying expense. During the last committee meeting the Committee discussed the request and recommended the policy be brought back with language that would be more inclusive of exam fees that assist with progress towards a degree at SJSU and not just specifically for CLEP fees.

Ms. Allen noted that the CSU has updated its qualifications policy and they will be reviewing the document.

Director Johal asked for a motion.

Director Fuentes-Martin motioned to approve the Education Support Expense Policy Revisions; Director Azimi seconded the motion.

Vote on the Motion: 5-0-0 Motion Passed

C. Approve ~~SU~~ SRAC Student Assistant and Employee Certification Plan & Compensation

The title of the agenda item was changed during the approval of the agenda.

A plan has been developed to address the certifications that are essential to the work that is being performed at the SRAC. The certification plan outlines the rate at which the Student Union would either provide a reimbursement or the cost of training. Some certifications such as CPR, lifeguard, and swim instructor are provided in-house with specific SRAC employees. However some are provided outside of SRAC and the plan aims to support those who get certified. A set list of agencies will be provided to employees where they will get their certifications

from. It was also noted that employees must be employed for one semester to be eligible for the reimbursement.

Director Johal asked for a motion.

Director Fuentes-Martin motioned to approve SRAC Student Assistant and Employee Certification Plan & Compensation; Director Azimi seconded the motion.

Vote on the Motion:

5-0-0

Motion Passed

VII. CLOSED SESSION

A. Personnel Matters

The Committee did not require a Closed Session.

VIII. REPORT OUT OF CLOSED SESSION

Closed session was not required.

IX. MEETING ADJOURNMENT

Director Johal asked if there were any objections to adjourning the meeting. Hearing no objections, the meeting was adjourned at 10:52 a.m.