

**STUDENT UNION BOARD OF DIRECTORS
PERSONNEL COMMITTEE
Meeting Minutes
October 11, 2023
10:30 AM - 11:30 AM**

In-person: Student Union Building, Conference Room 6

Voting Members Present: Kathryn Blackmer Reyes, Dr. Sonja G. Daniels, Jeet Parekh,
Logan Meline
Voting Members Absent: Emran Azimi
Non-Voting Member Present: Timothy J. Banks, Ryan Fetzer, Jayeesh Tarachandani (Board
Member Trainee)

I. CALL TO ORDER

Director Meline called the meeting to order at 10:31 a.m.

II. ROLL CALL

Director Meline asked Kelly Goldsmith to take roll. Kelly Goldsmith completed a verbal roll call.

III. APPROVAL OF OCTOBER 11, 2023 AGENDA

Director Meline asked for any changes to the agenda.

Director Meline asked for a motion to approve the agenda.

Director Parekh motioned to approve the agenda with the changes; Director Daniels seconded the motion.

Vote on the Motion: 4-0-0 Motion Passed

IV. APPROVAL OF SEPTEMBER 13 MEETING MINUTES

Director Meline asked for any changes to the minutes.

Director Meline asked for a motion to approve the minutes as presented.

Director Meline motioned to approve the meeting minutes as presented; Director Parekh seconded the motion.

Vote on the Motion: 4-0-0 Motion Passed

V. DISCUSSION AND ACTION ITEMS

A. Approve Nomination of Personnel Committee Vice-Chair for Academic Year 2023-2024

Director Meline asked for a motioned to table the item

Director Parekh motioned to table the item; Director Daniels seconded the motion.

Vote on the Motion: 4-0-0 Motion Passed.

VI. DISCUSSION ITEMS

A. Discussion on Process of Selecting Chairs and Vice Chairs

Item tabled and to be brought back to the next meeting.

B. Review Student Union Board of Directors Education Support Expense Policy

The Committee reviewed the sections that were tabled by the Board. They agreed not to include language regarding deductions for board members who miss a meeting. Language related to unexcused and excused absences is already in the policy which reflect the language in the Bylaws. The Committee requested language be added to the policy regarding prorating the reimbursement amount based on when a board member's term starts. The prorated amount will be calculated based on the number of months. It was also agreed that a reimbursement amount of \$250.00 will be added under a new level specifically for the traineeship positions.

VII. CLOSED SESSION

A. Human Resource Matters

The Committee did not require a Closed Session.

VIII. REPORT OUT OF CLOSED SESSION

Closed session was not required.

IX. MEETING ADJOURNMENT

Director Parekh asked if there were any objections to adjourning the meeting. Hearing no objections, the meeting was adjourned at 11:04 a.m.