



STUDENT UNION BOARD OF DIRECTORS

Facilities & Programs Committee

**Meeting Minutes
February 18, 2020 at 4:00pm
Student Union Meeting Room 6**

Voting Members Present: Antonio Bustamante, Branden Parent, Jeanne Trang, Emily Wughalter (by telephone conference)
Voting Members Absent: None
Non-Voting Members Present: Tamsen Burke, Terry Gregory, Jerry Darrell, Caryn Collopy, Kevin Kish
Non-Voting Members Absent: None
Guests Present: Amy Guerra-Smith

I. CALL TO ORDER

Antonio Bustamante called the February 18, 2020 Facilities & Programs Committee Meeting to order at 4:02 pm in the Student Union Meeting Room 6.

II. ROLL CALL

Antonio Bustamante asked Amy Guerra-Smith to do a roll call. Ms. Guerra-Smith noted that she completed a visual roll call.

III. APPROVAL OF AGENDA FOR FEBRUARY 18, 2020

Antonio Bustamante asked for any changes needed to the FEBRUARY 18, 2020 FACILITIES AND PROGRAMS COMMITTEE MEETING AGENDA. Seeing no changes needed, Mr. Bustamante asked for any objections to approve the February 18, 2020 Facilities and Programs Committee Meeting agenda as presented. Seeing no objections, Mr. Bustamante noted that the **February 18, 2020 Facilities and Programs Committee Meeting agenda was approved as presented by unanimous consensus.**

IV. APPROVAL OF JANUARY 28, 2020 MEETING MINUTES

Antonio Bustamante asked for any changes needed to the JANUARY 28, 2020 FACILITIES AND PROGRAMS COMMITTEE MEETING MINUTES. Seeing no changes needed, Mr. Bustamante asked for any objections to approve the January 28, 2020 Facilities and Programs Committee Meeting Minutes as presented. Seeing no objections, Mr. Bustamante noted that the **January 28, 2020 Facilities and Programs Committee Meeting Minutes were approved as presented by unanimous consensus.**

V. **AGENDA ITEMS**

A. Lane 15 Bowling Center Construction Update

Jerry Darrell reported to the committee that the construction in the Lane 15 area is now completed. Mr. Darrell noted that the construction passed the Fire Marshall inspection, but noted that the Health Department inspection resulted in a few findings that Chartwells will need to address and respond to. Tamsen Burke noted that Terry Gregory is leading a committee who are in the process of putting together policies and procedures and expectations for the Student Union operations. The Student Union is also working with Student Affairs and University Police to acquire the appropriate trainings and have the proper procedures and protocols for the employees. Ms. Burke also indicated that there is a soft opening in planning stages at this time.

B. Lane 15 Bowling Center Lease Addendum

Tamsen Burke noted that she reached out to Ninh Pham-Hi, who is the University Auditor, to get a copy of the signed Spartan Shops lease that was executed by the University. Ms. Burke noted that the University was notified that the University could not sign the lease on behalf of Spartan Shops. Ms. Burke noted that she took the opportunity to review the lease agreement to ensure that the Lane 15 space was included in the original lease. Lane 15 is included in the original lease so there is not a necessity for an addendum to the existing lease agreement.

C. Re-envisioning of Sport Club Draft Plan

Tamsen Burke informed the committee that she met with some of the Club Sports and Outdoor Adventure staff to discuss the priorities and needs of the Event Center Sport Club area. Ms. Burke noted that during the conversation there consideration to remove a wall to enlarge the space in one area. Ms. Burke noted that removing this wall will alter the fire plan for that space, so there will need to be additional discussions regarding this.

Tamsen Burke noted that the second area of priority is the weight room and looking at how that space affects the Club Sports area and the Outdoor Adventure area. The team continues to liquidate the equipment in the weight room; noting that University Police took some cardiovascular and weight equipment, as well as the Kinesiology Department.

Tamsen Burke noted that the team did a walk through with Hunt Construction regarding SRAC and the Mondo Floor. There was a request that the Student Union, Inc. vet Hunt Construction to replace the floor in the Event Center in the weight room.

The last area of focus for the re-envisioning of this space is the aerobics room and some additional storage area in the Event Center. Ms. Burke noted that the teams are working on completing a list of tasks to prepare for the renovations begin.

Ms. Burke also noted that the Student Union, Inc. received a quote from HY Flooring for the damaged wood floors in the Event Center multipurpose room. Ms. Burke noted that the quote to fix the floor is estimated at \$41,000. Tamsen Burke noted that David Alves, the Associate Director of Accounting and Finance, is looking into whether the Student Union, Inc. can file a claim for this damage.

D. Salas O'Brien Consulting Project Update

Jerry Darrell noted that there are two different projects that the Student Union, Inc. is in contract with Salas O'Brien. The first project is to have Salas O'Brien review all the previous studies done for the Event Center, noting that the Event Center recently underwent a CASp Inspection and some of the findings went beyond the ISES Studies done by the Chancellor's Office in 2017. Salas O'Brien is developing a proposal of what the Event Center facility needs to get the facility to code. The second project Salas O'Brien is contracted for is to evaluate the area in the Student Union facility where a wall collapsed and to fix a leak.

Other Business

Amy Guerra-Smith made two announcements to the committee regarding the Board's participation in the Student Union, Inc. Student Appreciation Festival Planning and the SRAC Director Search Committee.

VI. MEETING ADJOURNMENT

Antonio Bustamante asked for any other business to discuss. Seeing no other business, Mr. Bustamante asked for any objections to adjourn the February 18, 2020 Facilities and Programs Committee meeting. Seeing no objections, Mr. Bustamante noted that the **February 18, 2020 Facilities and Programs Committee meeting adjourned at 4:17 pm by unanimous consensus.**