



San José State University Early Start Program Course Enrollment Guide

This guide will show you how to enroll in Early Start Program courses through your MySJSU student portal.

1. Navigate to one.sjsu.edu, sign in using your SJSU ID and password, and click the MySJSU tile to enter your student portal.

If you can't find the MySJSU tile, search for it in the "What would you like to do?" search bar at the top of the page.

2. In the Academics section of your Student Center, click on the **Early Start Program** link.

And don't forget to come back later and check your new messages. You have *eleven* of them, and there is probably something important in there!

3. This is your Early Start Program Page, which explains your Early Start recommendation or requirement. You will use this page to tell SJSU where you plan to participate in Early Start.

We *strongly* recommend that you choose SJSU as your campus. Following the SJSU course sequence is especially important for students in calculus-based majors.

Note the fee waiver information at the bottom of the page. After choosing your Early Start campus, click **Confirm Early Start Selection(s)**.

Written Communication

Home Written Communication CAT IV (30025, 505): You are required to participate in the Early Start Program in Written Communication.

[Click here for more information about the Written Communication Early Start Program](#)

Using the drop-down menu(s) below, please indicate where you intend to participate in the Early Start Program for Written Communication

*School:

Mathematics/Quantitative Reasoning

Home Math/QR Cat III STEM (30025, 603): As a student in a math-intensive major, you are **STRONGLY** advised, but not required, to participate in the Early Start Program in Mathematics/Quantitative Reasoning.

[Click here for more information about the Mathematics/Quantitative Reasoning Early Start Program](#)

Using the drop-down menu(s) below, please indicate where you intend to participate in the Early Start Program for Mathematics/Quantitative Reasoning

*School:

Opt Out:

Financial Aid Information

You are currently eligible for a CSU Early Start Program financial aid waiver. You will not be required to pay fees when you enroll in an Early Start course at a CSU campus, although you may be required to purchase textbooks or other course materials. Note: If your EFC changes between now and when you enroll, you may no longer be eligible for a financial aid waiver.

Confirm your selection(s) by clicking the Confirm button below

4. Read through your selections and confirm that you are not making a terrible mistake. If everything looks right, click **Return to Early Start Program Page**.

Early Start Program - Confirm Selections

Samuel Spartan

Home Campus ID: 012345678

English

You have indicated you will participate in the Early Start Program for Written Communication at San Jose State University. Your selection commits you to attending the Early Start Program at the specified campus for the duration of the summer.

Math

You have indicated you will participate in the Early Start Program for Math/Quantitative Reasoning at San Jose State University. Your selection commits you to attending the Early Start Program at the specified campus for the duration of the summer.

Reminder: You are currently eligible for a CSU Early Start Program financial aid waiver. You will not be required to pay fees when you enroll in an Early Start course at any CSU campus, although you may be required to purchase textbooks or other course materials. If your EFC changes between now and when you enroll, you may no longer be eligible for a financial aid waiver.

Confirm your selection(s) by clicking the Confirm button below or select Cancel to return to the previous page.

5. You will now be taken back to the Early Start Program Page. If you selected a campus other than SJSU, wait for that campus to contact you with enrollment instructions. If you selected SJSU, click **Enroll in Early Start Program**.

Financial Aid Information

You are currently eligible for a CSU Early Start Program financial aid waiver. You will not be required to pay fees when you enroll in an Early Start course at a CSU campus, although you may be required to purchase textbooks or other course materials. Note: If your EFC changes between now and when you enroll, you may no longer be eligible for a financial aid waiver.

Confirm your selection(s) by clicking the Confirm button below

6. Before enrolling in a class, you will see the fee waiver message again. Click **OK**.

Message

FA Waiver - Yes (30025,11)

You are currently eligible for a CSU Early Start Program financial aid waiver. You will not be required to pay fees when you enroll in an Early Start course at a CSU campus, although you may be required to purchase textbooks or other course materials. Note: If your EFC changes between now and when you enroll, you may no longer be eligible for a financial aid waiver.

OK

7. This is your enrollment shopping cart. There is not much to do here except clicking **Search**. So go ahead and do that.

Add Classes

1. Select classes to add

To select classes for another term, select the term and select Change. When you are satisfied with your class selections, proceed to step 2 of 3.

Summer 2022 | Undergraduate | San Jose State University

Zero Cost Open Closed Wait List

Add to Cart

Enter Class Nbr

Enter

Summer 2022 Shopping Cart

Your enrollment shopping cart is empty.

Find Classes

Class Search

Search

MyScheduler

8. In the Subject box, type in the subject you intend to take.

Use **ESM** for math classes and **ESE** for writing classes.

We are going to enroll in a math class, so we have entered **ESM**. Set the Course Career field to **Undergraduate**.

For course recommendations, visit the SJSU Early Start website at <https://www.sjsu.edu/earlystart/course-recommendations/>

Search Plan **Enroll** My Academics

My Class Schedule | Add | Drop | Edit | Term Information

Add Classes

Enter Search Criteria

Search for Classes

San Jose State University | Summer 2022

Select at least 2 search criteria. Select Search to view your search results.

Class Search

select subject **Subject** ESM Early Start Program Math

Course Number is exactly

Course Career Undergraduate

Show Open Classes Only

Additional Search Criteria

Return to Add Classes

Clear Search

9. Find an open section that best fits your summer schedule and click **Select**.

Search Results

San Jose State University | Summer 2022

My Class Schedule

You are not registered for classes in this term.

Shopping Cart

Your shopping cart is empty.

The following classes match your search criteria Course Subject: **Early Start Program Math**, Course Career: **Undergraduate**, Show Open Classes Only: **No**

Zero Cost Open Closed Wait List

[return to Add Classes](#)

New Search

Modify Search

▼ ESM 18A - College Algebra

Class	Section	Days & Times	Room	Instructor	Meeting Dates	Status		View Textbooks	Zero Cost Materials
31449	01-SEM SJSU Plus	MoTuWeThFr 9:00AM - 11:30AM	On Line	To be Announced	06/20/2022 - 08/05/2022	<input checked="" type="checkbox"/>	Select	View Textbooks	
31450	02-SEM SJSU Plus	MoTuWeThFr 9:00AM - 11:30AM	On Line	To be Announced	06/20/2022 - 08/05/2022	<input checked="" type="checkbox"/>	Select	View Textbooks	

10. Read through the course details to confirm that this is the class you want. If it is, click Next.

1. Select classes to add - Enrollment Preferences

Summer 2022 | Undergraduate | San Jose State University
ESM 18A - College Algebra

Class Preferences

ESM 18A-01 Seminar Open

Permission Nbr

Session SJSU Plus
Career Undergraduate

Grading ABC-/No Credit undergraduate

Units 3.00

Enrollment Information

- Corequisite(s): ESM 1018AS; Participation in Early Start Program
- GE B4: Mathematical Concepts

Requirement Designation GE: B4 Mathematical Concepts

Cancel

Next

Section	Component	Days & Times	Room	Instructor	Start/End Date
01	Seminar	MoTuWeThFr 9:00AM - 11:30AM	On Line	To be Announced	06/20/2022 - 08/05/2022

11. Congratulations, your class is now in your shopping cart! But you are not yet done. You still have add the support class! Click **Search** again to repeat steps 7 through 10 for the support class.

For **ESM 01**, the support class is ESM 1001S.

For **ESM 09**, the support class is ESM 9W.

For **ESM 10P**, the support class is ESM 1010PS.

For **ESM 18A**, the support class is ESM 1018AS.

For **ESM 15**, the support class is the activity tied to your lecture section.

ESM 05 and **ESE 01** do not have support classes.

1. Select classes to add

To select classes for another term, select the term and select Change. When you are satisfied with your class selections, proceed to step 2 of 3.

ESM 18A has been added to your Shopping Cart.

Summer 2022 | Undergraduate | San Jose State University

Zero Cost Open Closed Wait List

Add to Cart

Enter Class Nbr

Enter

Find Classes

Class Search

Search

MyScheduler

Summer 2022 Shopping Cart

Delete	Class	Days/Times	Room	Instructor	Units	Status
	ESM 18A-01 (31449)	MoTuWeThFr 9:00AM - 11:30AM	On Line	To be Announced	3.00	<input checked="" type="checkbox"/>

Proceed to Step 2 of 3

12. Both classes are in your shopping cart! We're in the home stretch.
Click **Proceed to Step 2 of 3**.

1. Select classes to add

To select classes for another term, select the term and select Change. When you are satisfied with your class selections, proceed to step 2 of 3.

✓ ESM 1018AS has been added to your Shopping Cart.

Summer 2022 | Undergraduate | San Jose State University

Zero Cost
 Open
 Closed
 Wait List

Add to Cart

Enter Class Nbr

Find Classes

Class Search

Summer 2022 Shopping Cart						
Delete	Class	Days/Times	Room	Instructor	Units	Status
	ESM 18A-01 (31449)	MoTuWeThFr 9:00AM - 11:30AM	On Line	To be Announced	3.00	●
	ESM 1018AS-13 (31479)	TBA	On Line	To be Announced	1.00	●

13. Confirm once again that you are not making a terrible mistake.
If everything looks right, click **Finish Enrolling**.

2. Confirm classes

Select Finish Enrolling to process your request for the classes listed. To exit without adding these classes, select Cancel.

Summer 2022 | Undergraduate | San Jose State University

Zero Cost
 Open
 Closed
 Wait List

Class	Description	Days/Times	Room	Instructor	Units	Status
ESM 18A-01 (31449)	College Algebra (Seminar)	MoTuWeThFr 9:00AM - 11:30AM	On Line	To be Announced	3.00	●
ESM 1018AS-13 (31479)	ESM 18A Support (Activity)	TBA	On Line	To be Announced	1.00	●

14. Now for the moment of truth:
Did we get **green checks** or **red X's**?

If you see **green checks**, you are enrolled! If you do not have a fee waiver, you have 2 days to make your course payment.

For an illustrated guide to making a payment through your portal, go to <https://www.sjsu.edu/bursar/docs/steps/how-to-pay-online.pdf>

If you got **red X's**, contact the Early Start Program at earlystart@sjsu.edu and we'll fix the problem.

Good luck in your Early Start classes!

3. View results

Please review account activity for any optional fees prior to making payment.

View the following status report for enrollment confirmations and errors:

Summer 2022 | Undergraduate | San Jose State University

✓ Success: enrolled
 ✗ Error: unable to add class

Class	Message	Status
ESM 18A	Message: This course may satisfy Core GE, SJSU Studies or American Institutions. Must meet minimum grade requirements. Questions? See Advisor.	✓
ESM 1018AS	Success: This class has been added to your schedule.	✓